

# BUILDING PERMIT APPLICATION

The building permit fee is \$50 if no work has begun, the fee is \$100 if work has started/completed. Chapter 155 Building Permits must be adhered to or a municipal infraction may be issued. Scale drawing of the proposed structure(s) width, length, height and location on lot(s) must be drawn on back of permit application. You are required by Iowa Law to call Iowa One Call at 1-800-292-8989 to locate all utilities prior to digging. Permit is valid for one year after approval.

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONSTRUCTION ADDRESS: \_\_\_\_\_

A property survey must be submitted with this application if the building or structure will require a variance from the setback requirements, as explained in Ordinance 155.04(6).

Buildings must be set back 15 feet from the front property line and 5 feet from the adjacent property owner. Manufactured homes must have a permanent frost free foundation system which meets the support and anchorage requirements recommended by the manufacturer or required by the State Building Code. The foundation system must be visually compatible with permanent foundation systems of surrounding residential structures.

Fences must be set back a minimum of 1 foot inside the sidewalk or the curbstop must be outside the fence and 5 feet from adjacent property. A written agreement between property owners that is provided with the permit will allow the fence to be built on the property line.

Paved Driveways (asphalt/concrete) must be a minimum of 5 feet from adjacent property, unless there is a written agreement from the adjacent property owner presented with the permit. Water curb stops cannot be covered unless there are covers installed for access by the city. Please indicate on the application if you will be installing a cover.

TYPE OF NEW STRUCTURE: Houses are required to be a minimum of 800 square feet.  
 House                       Garage                       Shed  
 Fence                       Driveway                       Other\*

\*Please describe other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimate of New Construction Cost: \_\_\_\_\_

TYPE OF ALTERED STRUCTURE:  
 House                       Garage                       Shed  
 Fence                       Driveway                       Other\*

\*Please describe other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimate of Altered Construction Cost: \_\_\_\_\_

\*\*\*\*\*  
**OFFICE USE ONLY**

APPROVED                       DENIED

Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY/DEPUTY CLERK: \_\_\_\_\_ DATE: \_\_\_\_\_  
MAYOR: \_\_\_\_\_ DATE: \_\_\_\_\_